

**WALK RECORD SHEET**

Walk Leader(s) \_\_\_\_\_ Date \_\_\_\_\_

Walk Location \_\_\_\_\_

Walk Record Sheet to be returned to :-

The Rambles Secretary, Colin Lowrey, 5 Wareing Drive, New Oscott, Birmingham, B23 5YX

**R.A. MEMBERS: PLEASE PRINT YOUR NAME CLEARLY.**

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**NON-RA MEMBERS: Please print your name, address and telephone number clearly.**

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Dear

Overleaf is the Walk Record Sheet for your walk to .....on .....

Please ensure that the full contact details for all walkers who are not RA members are filled in at the bottom of the Record Sheet, as this will greatly assist in our efforts to recruit new members.

It is suggested that the names of those setting out from South Parade Car Park are recorded before departure, as this will enable you to check that all have arrived at the start of the walk. It is also recommended that you give an anticipated time for the start of the walk. Do not delay the start more than 15 minutes beyond this time. Please ensure that the pace is geared to that of the slowest walker and appoint a backmarker at the beginning of the walk.

Wherever possible you should have walked the route first and noted in writing (if relevant) any potential hazards i.e. broken/unsafe stiles, roads, fallen trees etc.

In the event of an accident or incident happening to anyone on your walk, would you please record the details below so that Clive Hannaby, Membership Secretary, can complete the RA's Civil Liability Insurance form.

Thank you for your co-operation and for volunteering to lead the walk, which I hope, will be both enjoyable and successful.

Geoff Jones

**ACCIDENT/INCIDENT DETAILS**

	Injured Person	Witness	Witness
Name			
Address & Postcode			
Age & Occupation		N/A	N/A
Tel No.			

Place & Date Of Incident:

Circumstances (injury or damage):

Has blame been "apportioned"?

If yes state by whom and in what circumstances

In your view, who is responsible for the incident?

Please outline any implied or actual threat of legal action arising out of the incident.

Any additional information/ comment/ opinion (in confidence)